

Members are reminded that they should declare any relevant interests prior to discussion of the item of business to which the interest relates.

Note – Dan Harris, Senior Manager, RSM Tenon, the internal auditors, will attend as an observer as part of the thematic review of Organisational Performance Management

Governing Body

9 July 2010 – 2.00pm room S1.01

AGENDA

The meeting will be preceded by a presentation by Tricia O'Sullivan, Head of HR, on the work of the HR Department

- 1 Apologies for absence
- 2 Election of Chairman and Vice Chairman
At the close of the period allowed for submission, Richard Carter has been nominated for appointment as Chair by Jo Finn and seconded by Sarah Leggo, and Rob Millea has been nominated by for appointment as Vice-Chair by John Roberts, seconded by Steve Cook.
No other nominations have been received.
- 3 Minutes of the meeting held on 7 May 2010
- 4 Matters arising
- 5 Members' reports of representational activities
 - i. Minutes of the meeting of the FE Colleges Strategic Forum held on 25 June 2010
- 6 Principal's Report C1745
- 7 Ofsted Inspection 24 – 28 May 2010 C1746
- 8 Governance Issues C1747
 - i. Membership – to confirm the appointment of Diem-von Sylvan as the new Student Governor from 1 August 2010, following his election by the students
 - ii. Membership of Committees and Faculty Links – to confirm for 2010/11
 - iii. Standing Orders and Terms of Reference of Committees – to confirm renewal for 2010/11
- 9 Finance Issues
 - i. Minutes of the meetings of the Finance Committee held on 3 June and 1 July 2010
 - ii. Finance report May 2010 C1748
 - iii. Budget 2010/11 – to approve C1749
 - iv. Three Year Financial Forecast C1750
- 10 Curriculum Issues
 - i. Minutes of the meetings of the Quality Committee held on 5 March and 2 July 2010

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| | ii. Curriculum and Quality Report | C1751 |
| | iii. Partnership Report – to approve activity for 2010/11 | C1752 |
| 11 | Business and Student Services Issues | |
| | i. Business Development and Student Services Report | C1753 |
| 12 | Accommodation Issues | |
| | i. Minutes of the meeting of the Accommodation Strategy Committee held on 19 May 2010 | |
| | ii. To confirm the Chair’s action to approve the award of contract for the refurbishment of Edmund House | C1754 |
| | iii. Accommodation Update | C1755 |
| 13 | Student Governors’ report | Verbal |
| 14 | HR Issues | |
| | Minutes of the meeting of the HR Committee held on 15 June 2010 | |
| 15 | Audit Issues | |
| | i. Minutes of the meeting of the Audit Committee held on 29 June 2010 | |
| | ii. Appointment of Auditors for 2010/11- to confirm the appointment of Baker Tilly and RSM Tenon as external and internal auditors respectively for 2010/11. | |
| | iii. Internal Audit Plan for 2010/11 – for approval – to follow | C1756 |
| 16 | Risk Management update | C1757 |
| 17 | Performance Indicators | C1758 |
| 18 | Minutes of the meeting of the Health and Safety Committee held on 9 June 2010 | |
| 19 | Health & Safety Policy – to approve for 2010/11 (Link to StaffNet) | C1759 |
| 20 | Members’ reports of training, development and Faculty link activities. | |